



Dependant's Pass / Long-Term Visit Pass Application Form

For dependants of Employment Pass (Sponsorship) candidates/holders only

Important: Please open and complete this form using **Adobe Acrobat Reader DC**, as it may not appear correctly with other PDF readers.

Note:

- This form is only for dependants of Employment Pass (**Sponsorship**) applications.
- For dependants of Employment Pass or S Pass applications, please submit them at go.gov.sg/ep-eservice.
- This form may take 20 minutes to fill in.

If you are the	You need to complete these steps in soft copy
Foreigner, Work Pass holder/candidate	1. Download this application form. 2. Complete Part 1 to 6 (page 2 to 6). 3. Send the form to your local sponsor to complete the rest of the form.
Local Sponsor	1. Check through the foreigner's and work pass holder's/candidate's details in Part 1 to 6 (page 2 to 6). If there are any errors, please ask the foreigner or work pass holder/candidate to correct them. 2. Complete Part 7 to 8 (page 7 to 10). 3. Upload the completed application form, supporting documents and pay the application fee using our online form. You can pay by PayNow, Visa, Mastercard or Amex. See Page 9. Note: Your organisation needs a Corppass account for this step. Register for Corppass at www.corppass.gov.sg if you do not have one.

Processing time is within 6 weeks. Some cases will take more time. Visit go.gov.sg/check-work-pass-application to check the application status after 1 week.

IMMIGRATION ACT (CHAPTER 133)
IMMIGRATION REGULATIONS
APPLICATION FOR A DEPENDANT'S PASS / LONG-TERM VISIT PASS (DP/LTVP)
 FOR DEPENDANTS OF EMPLOYMENT PASS (SPONSORSHIP) CANDIDATES/HOLDERS ONLY

===== For the foreigner and work pass holder/candidate to complete page 2 to 6 =====

INSTRUCTIONS

1. Enter 'Not applicable' or 'N.A' where necessary. Do not leave any fields blank.
2. It takes around 6 weeks to process the application. Some cases will take more time.. Visit go.gov.sg/check-work-pass-application to check the application status

PART 1 – APPLICATION INFORMATION

Email Address (You must provide this for us to contact you about the application.)

1A: Details of Work Pass Candidate/Holder

Foreign Identification Number (FIN, if applicable)

Name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)

Alias (only if it appears on the travel document)

1B: Pass Declaration

Please enter the FIN/Work Permit/S Pass number if the foreigner has ever:

- Applied for or worked in Singapore on an Employment Pass, S Pass or Work Permit.
- Studied in Singapore on a Student's Pass.
- Stayed in Singapore on a Dependant's Pass or Long-Term Visit Pass.

Foreign Identification Number (FIN)

Work Permit/S Pass number

1C: Pass Duration

If this application is approved, the period granted may be shorter than the duration applied.

Duration applying for
(from 1 month to up to the work pass holder's pass expiry)

months

1D: Relationship with Work Pass Candidate/Holder

Relationship

PART 2 - FOREIGNER'S PERSONAL INFORMATION**2A: Personal Particulars**

Name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)

Alias (only if it appears on the travel document)

Sex

Marital Status

Date of Birth (DD/MM/YYYY)

Nationality/Citizenship

State/Province of nationality/citizenship

Country/Region of birth

State/Province of birth

Country/Region of origin (where the dependant's first citizenship was obtained by birth or parentage)

State/Province of origin

Race

Religion

2B: Travel Document Information

Travel Document Type

Travel Document Number

Issue Date (DD/MM/YYYY)

Expiry Date (DD/MM/YYYY)

2C: Contact Details

Email Address

PART 3: COMMUNICABLE DISEASES AGENCY'S (CDA) VACCINATION REQUIREMENTS

Only complete Part 3 if the foreigner is a foreign-born child aged 12 years old and below, and applying for a new Dependant's Pass / Long-Term Visit Pass.

The foreigner must be issued the [Verification of Vaccination Requirements \(for entry to Singapore\)](#) document by CDA before you can submit this application.

Is the foreigner currently holding a Student's Pass issued by the Immigration & Checkpoints Authority (ICA)?

CDA Reference Number (stated on the foreigner's Verification of Vaccination Requirements (for entry to Singapore) document)

NIR

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PART 4 – OTHER INFORMATION

Has the foreigner ever:

(a) Been refused entry into or deported from any country?

(b) Been convicted in a court of law in any country?

(c) Been prohibited from entering Singapore?

(d) Entered Singapore using a passport issued by a different country?

(e) Entered Singapore using a passport showing another name?

(f) Been a Singapore Citizen or Singapore Permanent Resident?

(g) Been issued a work visa by another country(s)?

If the answer to (g) is YES, please state the:

1) Country of Issue

2) Length of Visa

Year(s)

Month(s)

(h) Studied in Singapore?

(i) Worked in Singapore?

(j) Stayed long-term in Singapore (not as a tourist)?

If the answer to any of the above questions is YES, please provide the details

PART 5 – DECLARATION BY FOREIGNER

(If the foreigner is below 16 years old, one of the parents must sign on his/her behalf.)

I declare that:

- The information in this application for a Dependant's Pass / Long-Term Visit Pass is, to the best of my knowledge and belief, true and accurate; and that all documents submitted in support of this application, are true copies of the originals.
- I have not suffered from or am not suffering from Acquired Immunodeficiency Syndrome (AIDS);
I am not infected with Human Immunodeficiency Virus (HIV);
I have not suffered from or am not suffering from Tuberculosis (TB).

I undertake:

- Not to misuse controlled drugs.
- Not to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act 1959.

I consent, for the purpose of assessing this application for a Dependant's Pass / Long-Term Visit Pass, and the administration of work pass matters:

- For the Government of Singapore and statutory authorities to obtain from and verify information (including my medical records and information relating to them) from or with any source (including third parties) as may be deemed appropriate by the Government of Singapore or relevant statutory authority, and to display my information on the Ministry of Manpower's work pass systems.
- To the release of all information obtained (including my medical records and information relating to them) to the Government of Singapore, statutory authorities, their agents, and any relevant person or organisation.
- To the display of my pass details when my card is scanned using the Ministry of Manpower's work pass mobile application.
- To the use of my contact details to contact me during emergencies and sending messages related to my pass and employment (if applicable) in Singapore, and to share my contact details with other Government agencies and statutory authorities for the same purpose.
- To share my personal details with the Singpass issuing agency to allow me to apply for a Singpass account at a later time if I am eligible, to access Government e-services in Singapore.

I will notify the Controller of Immigration (via the Work Pass Division, Ministry of Manpower), within 14 days after any change in my contact details, including my residential address.

I understand that if I have stated or provided any information that I know, or ought reasonably to know, is false in any material particular, or is misleading by reason of the omission of any material particular, I may be subject to enforcement action including prosecution, the cancellation of the in-principle approval and the revocation of my Dependant's Pass / Long-Term Visit Pass.

Foreigner's name (generated from Part 2A)	Foreigner's signature
	Date (DD/MM/YYYY)

PART 6 – DECLARATION BY WORK PASS CANDIDATE/HOLDER IN SUPPORT OF APPLICATION FOR A DEPENDANT'S PASS / LONG-TERM VISIT PASS

I undertake to:

- Be responsible for the upkeep and maintenance in Singapore of the foreigner applying for Dependant's Pass / Long-Term Visit Pass.
- Be responsible for ensuring the compliance by the foreigner applying for Dependant's Pass / Long-Term Visit Pass with any quarantine and medical surveillance imposed on him/her under Regulations 8(2A) and 8(4) of the Immigration Regulations.

I declare that the information in this application for a Dependant's Pass / Long-Term Visit Pass is, to the best of my knowledge and belief, true and accurate; and that all documents submitted in support of this application, are true copies of the originals.

I understand that if I have stated or provided any information that I know, or ought reasonably to know, is false in any material particular, or misleading by reason of the omission of any material particular, I may be subject to enforcement action including prosecution.

Name of work pass candidate/holder (generated from Part 1A)	Signature of work pass candidate/holder
FIN (if applicable)	Date (DD/MM/YYYY)

===== End of foreigner's and work pass holder's/candidate's section =====

===== For the local sponsor to complete page 7 to 10 =====

PART 7 – DECLARATION BY LOCAL SPONSOR

I hereby sponsor this application and certify that it is made for the purpose as stated by the foreigner. The statements made by the foreigner in this application are to the best of our knowledge true.

I undertake to indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the said foreigner.

I shall keep copies of the documents/ certificates showing the relationship between the work pass holder and the foreigner for as long as the work pass holder is in my employment. I understand the Ministry of Manpower can at any time request for these documents for verification and revoke the pass should the documents be inconsistent with the declaration furnished in the application form or if I am unable to produce the documents.

I consent to the Ministry of Manpower displaying pass details when the pass holder's card is scanned using the Ministry of Manpower's work pass mobile application.

I declare that should this application be approved, I will make an application to Ministry of Manpower to allow the foreigner to enter Singapore subject to prevailing entry requirements at the point of entry into Singapore.

Name of sponsor company (must be the same company that sponsored the work pass candidate/holder)	Company's correspondence address
Name of company's representative[#]	Designation
NRIC number/FIN	Signature of company's representative
Phone number	Date (DD/MM/YYYY)

[#]Authorised human resources personnel or any person holding at least a managerial position in the sponsor company.

PART 8 – DECLARATION BY EMPLOYMENT AGENCY

Only applicable if the services of an employment agency were used.

I declare that I have explained the contents of the application for a Dependant's Pass / Long-Term Visit Pass and this declaration form to the foreigner, work pass candidate/holder and the local sponsor.

I declare that the information in this application for a Dependant's Pass / Long-Term Visit Pass, declaration form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this application, declaration form and any appeals, are true copies of the originals.

Name of Employment Agency	Licence Number
	Unique Entity Number (UEN)
Name of Employment Agency Personnel	Signature of Employment Agency Personnel
Personnel Number	Date (DD/MM/YYYY)

Prepare the documents in soft copy and submit them to complete your application.

Submit the documents and pay the application fee at go.gov.sg/submit-dependants-of-ep-sponsorship. You can pay by PayNow, Visa, Mastercard or Amex.

(Non-English documents must be accompanied by an English translation. The translation can be done by a translation service provider.)

Please tick ✓	Document	Submit as	File size limit								
	Original completed and signed application form	1 PDF file	10 MB								
	Travel document page showing foreigner's personal particulars. If there are any amendments to the particulars (e.g. name or expiry date), please include the pages confirming them.	1 PDF or JPG file	3 MB								
	Supporting documents: To submit as 1 combined PDF file Additional supporting documents depending on the family member you are applying for: Dependant's Pass (DP): <table border="1"> <thead> <tr> <th>If the foreigner is a/an</th> <th>Additional documents required</th> </tr> </thead> <tbody> <tr> <td>Spouse</td> <td>Copy of the marriage certificate</td> </tr> <tr> <td>Unmarried child under 21 years old</td> <td> - Copy of the official birth certificate stating the parents' names Verification of Vaccination Requirements (for entry to Singapore) document issued by the Communicable Diseases Agency (CDA) if the foreigner meets all of these conditions: - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new DP, including those whose DPs have expired or been cancelled for more than 30 days. </td> </tr> <tr> <td>Unmarried and legally adopted child under 21 years old</td> <td> - Copy of the adoption order or other relevant documents Verification of Vaccination Requirements (for entry to Singapore) document issued by the Communicable Diseases Agency (CDA) if the foreigner meets all of these conditions: - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new DP, including those whose DPs have expired or been cancelled for more than 30 days. </td> </tr> </tbody> </table>	If the foreigner is a/an	Additional documents required	Spouse	Copy of the marriage certificate	Unmarried child under 21 years old	- Copy of the official birth certificate stating the parents' names Verification of Vaccination Requirements (for entry to Singapore) document issued by the Communicable Diseases Agency (CDA) if the foreigner meets all of these conditions: - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new DP, including those whose DPs have expired or been cancelled for more than 30 days.	Unmarried and legally adopted child under 21 years old	- Copy of the adoption order or other relevant documents Verification of Vaccination Requirements (for entry to Singapore) document issued by the Communicable Diseases Agency (CDA) if the foreigner meets all of these conditions: - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new DP, including those whose DPs have expired or been cancelled for more than 30 days.	1 PDF	7 MB
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Long-Term Visit Pass (LTVP):			
If the foreigner is a/an	Additional documents required		
Common-law spouse	Any of the following: • Copy of the common-law marriage certificate. • An affidavit by the work pass holder and their spouse declaring that they are in a common-law relationship recognised under the laws of their home country/region. The affidavit must also be notarised in their home country/region. • A letter from the home country's/region's embassy of the work pass holder or spouse acknowledging that they are in a common-law relationship recognised under the laws of their country/region.		
Unmarried stepchild under 21 years old	• A copy of the court order on the child's custody • A letter from the other biological parent stating there is no objection to bringing the child to Singapore • <u>Verification of Vaccination Requirements (for entry to Singapore)</u> document issued by the Communicable Diseases Agency (CDA) if the foreigner meets all of these conditions: – Was not born in Singapore. – Is aged 12 years old and below. – Is applying for a new LTVP, including those whose LTVPs have expired or been cancelled for more than 30 days.		
Unmarried handicapped child above 21 years old	A letter or report from a medical practitioner on the child's condition		
Parent	A copy of the work pass holder's birth certificate that states the names of the parents		

Note:

- Besides the supporting documents listed above, we may ask for other documents when we review your application.
- Any person who **falsely declares salary, academic qualifications, or submits forged documents** in the work pass application shall be guilty of an offence under the Employment of Foreign Manpower Act (Cap.91A).